



The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

# Coffinswell Parish Council

Serving the Communities of  
Coffinswell & Dacombe

---

## **AGENDA FOR THE MEETING OF COFFINSWELL PARISH COUNCIL TUESDAY 17<sup>th</sup> JANUARY 2023 AT 7PM IN ST BARTHOLOMEW'S CHURCH**

You are hereby summoned to attend the Meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 17<sup>th</sup> January 2022 at 7pm for the purpose of transacting the following business:

- 1. The Chairman will open the meeting and receive apologies.**
- 2. To accept the resignation of Councillor Vince Flower and to acknowledge all his hard work and contributions to the Parish Council.**
- 3. To declare any interests arising at this meeting.**
- 4. Reports:**
  - 3.1** County Councillors' report.
  - 3.2** District Councillors' report.
  - 3.3** Police Advocate and Neighbourhood Watch reports and updates.
- 5. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**  
Tuesday 15<sup>th</sup> November 2022
- 6. Finance**
  - 5.1** To agree and approve the payments schedule.
  - 5.2** To agree and approve the bank reconciliation for November and December 2022.
  - 5.3** To receive the quarterly budget update.
  - 5.4** To discuss and agree the Chair's report, budget and precept for 2023 - 2024.
- 7. Funding & Grants:**  
To receive any updates on funding and grants.
- 8. Footpaths & Highways:**  
To receive any updates on any footpath or highways issues.
- 9. To note any correspondence received**  
To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.
- 10. Parish Matters:**
  - 10.1** Update concerning the drafting of Sickness Absence Policy, Equal Opportunities Policy and Dignity at Work Policy.

**10.2** To receive an update on Councillor applications received.

**11. Planning:**

**11.1** To discuss the following planning applications:

22/02233/CLDE – The Bothy, Coffinswell

To review Parish Council's response to request for Certificate of Lawfulness.

22/02237/HOU Court Barton Cottage, Road from Westcombe Park To Princess Cottages  
Proposed Photovoltaic solar panels on outbuilding roof

**12. Enforcement Issues:**

**12.1** To receive an update on outstanding enforcement issues.

**13. General Public Question Time:**

A period of 15 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

**14. To note the date of the next meeting:**

Tuesday 21st March 2023

Signed: *Lucie Moorse*

January 2023

Clerk to Coffinswell Parish Council

Dated: Wednesday 10<sup>th</sup> January 2023